

Licensing Act 2003 Premises Licence

Premises Licence number

WW0700147LAPRE

Wiltshire Council
Licensing Team West
165 Bradley Road
Trowbridge
BA14 0RD

Tel 0300 4560100

Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description

The Courthouse
2 Castle Street

Post town

Trowbridge

Post code

BA14 8AN

Telephone number

01225 754016

Licensable activities authorised by the licence

Sale of Alcohol (on and off sales)
Recorded Music (in and outdoors)
Live Music (in and outdoors)
Performance of dance (in and outdoors)
Films, provision of facilities for making music

Provision of late night refreshment,
provision of facilities for dancing, anything
of a similar description, amplified voice

Where the licence is time limited, the dates

This premises licence was originally valid from 8 November 2007
This version of the licence is valid from 18 August 2011

The times authorised by the licence for the carrying on of licensable activities

Supply of Alcohol (On & Off Sales) are:

Monday – Sunday

1100 – 0600 hours (the following day)

Exhibition of a film, live music, recorded music, performance of dance, karaoke, provision of facilities for making music, provision of facilities for dancing & similar entertainment:

Monday – Sunday

1100 – 0600 hours (the following day)

Late Night Refreshment:

Monday – Sunday

2300 – 0600 hours (the following day)

Seasonal Variations – All licensable activities:

End of permitted hours New Years Eve to start of permitted hours 2 January.

The opening hours of the premises

Monday – Sunday

1100 – 0600 hours (the following day)

Seasonal Variations – All licensable activities:

End of permitted hours New Years Eve to start of permitted hours 2 January.

Where the licence authorises the sale of alcohol whether these are on [and / or] off sales

On and off sales

Name, (registered) address, telephone no and email (if relevant) of holder of premises licence

Lisa Marie Sutton
31 Paxcroft Way
Trowbridge
BA14 7DG

Registered number of holder, for example company number, charity number (where applicable)

N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises the sale of alcohol

Gary David Pickett

Personal licence number and issuing authority of personal licence held by the designated premises supervisor where the premises licence authorises the sale of alcohol

WW0700046LAPER granted by Wiltshire Council

Mandatory conditions**Alcohol**

Where this Licence authorises the supply of alcohol:

1. No supply of alcohol may be made under this Licence:
 - a. At a time when there is no Designated Premises Supervisor in respect of it
 - b. At a time when the Designated Premises Supervisor does not hold a Personal Licence.
2. Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a Personal Licence.

Irresponsible Promotions (On Sales Only)

3. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

3. (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

Dispensing Alcohol Directly into the Mouth (On Sales Only)

4. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

Free Tap Water (On Sales Only)

5. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

To take effect from the 1 October 2010 –

Age Verification Policy

6. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

6. (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

Drink Volume Measures (On Sales Only)

7. The responsible person shall ensure that–

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures–

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml; and

(b) customers are made aware of the availability of these measures.

Door Supervision

Individuals who are present to guard against a, b or c must be licensed by the Security Industry Authority:

a. Unauthorised access or occupation (eg through door supervision)

b. Outbreaks of disorder

c. Damage

Exhibition of Films

Where this Licence authorizes the exhibition of films:

The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made:

a. By the British Board of Film Classification (BBFC) where the film has been classified by that Board

b. By the Licensing Authority where no classification certificate has been granted by the BBFC or, where the Licensing Authority has notified the licence holder that section 20 (3)(b)(74(3)(b) for clubs) of the Licensing Act 2003 applies to the film.

Conditions and restrictions from transferred licences

N/A

Conditions attached after a hearing by the licensing authority

N/A

Conditions consistent with the operating schedule

All bar staff will be trained in the law and practice of the Licensing Act 2003 and other relevant legislation.

An emergency plan dealing with evacuation procedures and the provision of a fire alarm system will be in place at the premises

The exterior and interior of the premises will be covered by a CCTV system capable of producing images of sufficient quality so as to identify individuals. The system to be capable of recording images. Tapes and/or digital recording from the premises CCTV system will be stored for a period of 31 days in line with current Home Office guidelines. Recordings to be clearly marked with the date and be available to Police on request.

A minimum of 2 SIA Doors Stewards will be employed at the premises from 2200 hours until closure and for 'special events' and under 18's nights

A log book is to be used at the premises to record incidents. (This book is to be separate from the fire log book). The book shall be bound and not loose leaf and will record the time, date and details of the incident, the action taken and by whom and whether the police were called.

Plastic glasses will be used on Friday and Saturday evenings and for 'special events'

The premises will be an active member of the Trowbridge Club and Pub Watch

There will operate at the premises a drugs zero tolerance policy at the premises. Staff will take all reasonable precautions to ensure that people entering the premises are not carrying illegal drugs. Any incident involving the use of illegal drugs is to be reported to the police as soon as practicable

When live or amplified recorded music takes place after 2300 hours at the premises, a responsible person nominated by the licence holder or DPS, will monitor noise levels from the premises at the boundary of the nearest residential dwelling. Action will be

taken to reduce noise levels if necessary. A written log will be kept to record the times of checks, the action taken (if required) and by whom.

There will operate at the premises a zero tolerance policy on underage drinking. Photographic I.D. such as a passport or driving licence will be required for anyone who appears to be under the age of 21.

Unless attending a special event such as an under 18's night, no one under the age of 16 will be allowed on the premises after 1900 hours.

Plans

The attached plans form part of this licence and are stamped with the licence number and the date it was granted

Signed

Licensing Officer
Wiltshire Council

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